

Warranty Claim

Please contact your supplier with your original purchase invoice and unique chair batch number and they will make the necessary arrangements with Repose.

If you are in any doubt about any information or instructions please contact your local supplier for further assistance.

Batch Number

Recommended supplier

Contact Us

Attwood House, Cokeland Place, Cradley Heath B64 6AN

Tel: 0844 7766001 Fax: 0844 7766002

Email: info@reposefurniture.co.uk

Web: www.reposefurniture.co.uk



Thank you for supporting British manufacturers

Repose Furniture Ltd reserves the right to modify or change the specification without prior notification. For terms and conditions of sale and or agreement please refer to your supplier.



www.reposefurniture.co.uk

Melrose

Getting Started



REPOSE FURNITURE LTD

www.reposefurniture.co.uk

Your chair

Getting Started

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Warranty

Your Repose chair comes with a 2 year warranty on the mechanics and metal frame. You also have a 1 year warranty on the wooden frame, upholstery and alternating seat cushions.

Repose will repair or replace, at our discretion and free of charge to the original purchaser, any parts covered by this warranty and that on examination, are found to be defective in material and/or workmanship. The warranty is for parts and labour only and for transportation to and from the original delivery point. It does not include any white glove delivery service. If this is required it will incur an additional cost.

Warranty Exclusions

- Fabric damage resulting from misuse, negligence, abuse, accident or incorrect cleaning
- Unauthorised repairs, alterations and modifications
- Damage to the chair from misuse, negligence, abuse or accident
- Damage caused by common carrier abuse or mishandling and any special, indirect, incidental and/or consequential damages.

Upholstery Care

- **ALWAYS** ensure that you follow the cleaning instructions for **YOUR PARTICULAR UPHOLSTERY**. Your supplier will provide you with cleaning instructions. Please note that different fabrics will have different characteristics and cleaning instructions. **ASK YOUR SUPPLIER IF YOU ARE IN ANY DOUBT** about the cleaning instructions. Repose cannot be held responsible for any damage caused by cleaning.
- **REGULAR CLEANING** is required to maintain the appearance and cleanliness of your chair. Small dust and dirt particles can increase the wear and tear of the upholstery and may dull the fabric.
- Your **UPHOLSTERY SHOULD NOT BE EXPOSED** to direct sunlight for long periods of time as this will cause your fabric to fade. If your furniture is positioned within prolonged light, ensure your curtains and blinds are drawn for protection.
- **ENSURE** your upholstery is protected from sharp objects or buckles as these may cause the fabric and/or upholstery to snag or become damaged.
- **AVOID** allowing pets onto your furniture as their claws may cause damage to the fabric and upholstery. All animals have a degree of oil in their coats which may transfer to your fabric if they go onto the chair. This will cause your fabric to prematurely wear.
- If you have fibre filled cushions regularly plump to avoid the fibres flattening.

Introduction

The Melrose provides carers with a number of options to enable regular repositioning of users to redistribute pressure and support pressure care management:

- An in-built tilt in space movement is operated from the push handle allowing the chair to be gently reclined in a range of positions maintaining a constant back angle.
- The backrest and leg rest can be separately adjusted providing a further range of back and leg angle combinations to support improved posture and pressure management. Couple this to the angle and height adjustable footplates and this makes the Melrose Repose's most versatile pressure management porter chair.

As with our other healthcare chairs the Melrose can be fitted quickly to each individual user and there are a range of specialist back cushions and pressure management seat cushions to choose from to meet specific support challenges.

Thank you for purchasing a Repose Melrose chair. Please take time to read this leaflet which contains essential instructions on your chair set up and upholstery care, as well as important safety, warranty and contact details. However, if for any reason you are unsure of anything, please contact your supplier immediately for further information.

Important Safety Instructions

The following instructions are for your own safety, the safety of others and to ensure that the chair is used correctly and in line with the warranty conditions.

PLEASE ENSURE THAT:

- **YOU KEEP THESE INSTRUCTIONS SAFE** as you will need them for reference purposes.
- **ALL CARERS AND ATTENDANTS** are trained in the full use of the chair and are qualified to provide advice on the pressure management and postural care options.
- **YOU UNDERSTAND** the recommended user weight limit for your chair. It will be dependent on the Repose chair model that you have chosen. Please ensure that you understand these limits and **DO NOT** exceed them. This may damage the chair and will invalidate your warranty.
- **YOU CHECK** the chair regularly to ensure that it is in a suitable working condition and that there is no damage. **DO NOT USE** the chair if it is not working properly or damaged.
- **YOU ALWAYS** move the chair around using the push handle. **DO NOT** use other parts of the chair to move it around as this may cause damage to the framework and workings of the chair.
- **YOU ALWAYS LOCK THE CASTORS** when the chair is stationary or for making changes to the chair set up. **THIS WILL AVOID** any movements

Cleaning instructions for Berkshire & Wild Heather

Ambla contract upholstery...



Cleaning recommended:

- Ambla is resistant to most acids, alkalis, drinks and household stains.
- Clean with damp soapy cloth and rinse well with clean water.
- **DO NOT** use solvents, bleaches*, abrasives, synthetic detergents, wax polishes or aerosol sprays.
- Disinfectants may be used in dilution as specified by their manufacturers.
*Chlorine releasing agents – level 1 – 10000 p[arts per million should pose no problems as long as the material does not endure long periods of soakings at the higher concentrations. Rinse well with clean water.
- These include Haz-Tabs and other disinfectants commonly used in hospital infection control programmes.
- Ambla surfaces are Nadcc compatible.

Cleaning instructions for Boltaflex Cadet

Panaz Healthcare
T | 01282 696969
E | Marketing@panaz.co.uk
W | www.panaz.co.uk

Cadet™ Contemporary 2
performance velvet

Now durable to 350,000+ Martindale Rubs

Featuring a new design – “Etch” – available in 9 enticing colours

- Flame retardant to Crb 5
- Waterproof
- Stain resistant
- Cleanable with bleach
- Durable to 350,000 plus Martindale rubs
- Anti-Microbial with Shield Plus
- Phthalate Free

shieldplus technology

This unique antimicrobial is exclusive to Panaz fabrics and affords Cadet Contemporary 2 protection unlike any other fabric in the market

Unlike silver and other inorganic anti-microbial agents, Shield Plus™ is:

- Non-leaching and non-migrating technology that is encapsulated permanently within the vinyl.
- Destroys bacteria on contact with immediate effect.
- Endures and is active for the life of the fabric.
- Does not deplete.
- Does not create immunity to the agent or adaptive organisms.
- Targets the broadest spectrum of microbes – effective even against the C-diff spore.
- Is safe for the environment and you – free from toxic metals.
- Has worldwide registration.

Attraction
The micro-organisms are attracted to the molecular coating of the Shield Plus fabric by a negative/positive action.

Penetration/Electrocution
Upon contact, the cell membrane is punctured and the bio-chemicals within are electrocuted. Fleming and electrocution prevent growth and proliferation.

Deactivation
A safe and optimal antimicrobial protection is provided, even after frequent cleaning.

This mechanical action ensures that bacteria, fungi and algae are effectively and immediately controlled.

For further information please visit:
www.panaz.com

Cleaning Recommended:

- The new generation of **microfibre** cleaning cloths are extremely effective without soap for general care and maintenance.
- Wipe clean regular with a damp cloth to remove dust and light soiling.
- Remove spillages promptly (within 15 minutes) with an absorbent dry cloth.
- For general soiling, use a soft brush with care to avoid abrasive damage to surface and tepid soapy water (non-alkaline). Rinse clean with clear water and dry with an absorbent cloth.
- Body fluids** should be removed promptly (within 15minutes) with cold water and then cleaned as above. Extreme soiling / infection control use 5% sodium hypochlorite (bleach) solution.

- YOU ONLY** use the lap strap, fitted as per the instructions, for moving people about in the chair. **IT IS NOT** a pelvic positioner and it should **NEVER** be used for restraining a user. **ALWAYS** ensure that it is in a good working condition.
- Children **DO NOT** play with, or on, the chair as this may cause damage and may also result in personal injury.
- NO ONE** stands or sits on the arms or footplate as this may cause the chair to tip and/or damage the chair. To do so may cause personal injury.
- NO ONE** stands on the seat as this may cause the chair to tip and/or damage the chair. To do so may cause personal injury.
- YOU NEVER** exit the chair whilst the footplate is extended or the leg rest is elevated.
- YOU ONLY USE** approved parts on your chair. These can be obtained through your supplier. Failure to use approved parts will invalidate your warranty.
- YOU ALWAYS** get your supplier to carry out any repairs or fit new parts to the chair. **DO NOT** attempt to carry out your own repairs to the chair as this will invalidate your warranty.
- YOU PROVIDE** your original purchase invoice and unique chair batch number when ordering parts or when making a claim under your warranty.

Chair set up

The chair will be set up at the date of delivery. Below we have detailed the key functionality which will allow you to adjust the chair to provide additional comfort and posture control for the user.

- The Melrose comes with 4 heavy duty castors. The two rear castors are lockable. **ALWAYS LOCK THE CASTORS** when the chair is stationary or for making changes to the chair set up. **THIS WILL AVOID** any movements that could cause possible personal injury.



- **Push Handle Lever and Controls**

Always use the push handle to move the chair around. The image below highlights the lever that operates the tilt in space (1 – left hand side lever) and the independent recline (2 – right hand side lever). It also shows the rubber grip handles for portering purposes (3).



- **To change the seat cushion** slip your hand down the back of the seat cushion and pull. This will release the seat cover from the Velcro.



Pressure Care Management

The Melrose has many pressure management and posture positive features. The use of these features will depend on the requirements of the user. Please ensure that you understand the features and how they can be used.

We always recommend that those setting up or operating the Melrose are trained on the use of the chair and in pressure management and postural care.

Please consult your supplier for different options or for the latest brochure.

Back Cushion Positioning and Change

- To reposition the back cushions simply pull each of the 3 waterfall cushions away from the back where they are positioned using Velcro strips – then position as required. Alternative back solutions can be added by removing the existing cushions.
- Each of the fibre filled cushions comes with a zip that will enable fibres to be added or taken away to adjust the firmness.



Seat Cushion Options

- There are a number of **interchangeable** seat cushion options depending on your postural and comfort requirements. They offer differing pressure management options. Please consult your supplier for more on each of the different options:

<p>Visoform</p> <ul style="list-style-type: none"> Memory foam (std) Reflex foam <p>Pressure Risk: LOW MEDIUM</p>	<p>Liquiform</p> <ul style="list-style-type: none"> Memory foam Liquid gel sac Reflex foam <p>Pressure Risk: MEDIUM HIGH</p>
<p>Celliform</p> <ul style="list-style-type: none"> Gelacell mesh gel Reflex foam <p>Pressure Risk: MEDIUM HIGH</p>	<p>Airform</p> <ul style="list-style-type: none"> Memory foam 3 x manual air cushions Reflex foam <p>Pressure Risk: HIGH</p>

Tilt in Space Movement



The push handle (1) enables you to use the chair. The lever (2) allows you to tilt the chair backwards whilst the lock (3) is engaged for the user.

Simply pull the handle and hold in. This will release the tilt locking mechanism which will then allow you to move the chair in one motion. Pull the push handle towards you to tilt the chair and reverse this operation to move back to the original seating position. Ensure that you carry out this action slowly so as not to cause discomfort to the chair user. Once you have reached the desired position release the lever and the chair will lock in position. Repeat to return to the original or to an alternative position.

Independent Backrest Recline Movement



The lever on the right hand side of the push handle (2) reclines

the backrest independently of the leg rest and tilt position (this remains stationary). This independent movement opens up the angle between the backrest and the seat, providing additional positions for comfort, support and pressure management.

Simply pull the lever towards you and hold in. This will release the backrest in order for it to recline. Pull the push handle towards you to enable you to recline the backrest to the desired recline position. Ensure that you carry out this recline action slowly so as not to cause discomfort to the chair user. Once you have reached the desired recline position release the lever and the back will lock at this angle. Repeat to return to the original position or another one. This reclining back angle action can be used at any time to open up the back angle.

- **Independent Leg Rest Movement**



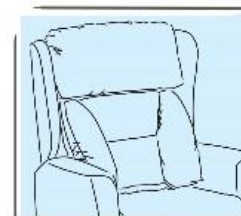
The leg rest can be adjusted independently of the backrest by using the finger pull lever on the side of the chair. Pull the lever outwards and keep out for the movement to take place. This will enable the leg rest to move up or down by putting and keeping pressure on the leg rest until the desired position is reached. It will allow for a range of positions for the users comfort. Once the desired position is reached simply release the lever and the leg rest locks into place. **Always ensure** that the user’s legs are kept safe from any sudden pressure or movements during any alterations.

Cushion Set Up

The Melrose comes with different seat and back cushion options that have all been designed to be interchangeable and feature the latest range of pressure management options, enabling carers to provide a solution based on each user’s individual needs. These options have been briefly outlined below. For further details please ask for our latest brochure and please note that you should always seek professional advice and/or support when using a chair for pressure management and postural control.

Back Cushion Options

- The back cushions can come in different styles and are inter - changeable for your postural and comfort requirements. The options on the Melrose are:



Comfort lateral



Support Lateral



Profile Waterfall



Waterfall



Profile Comfort lateral



Profile support lateral

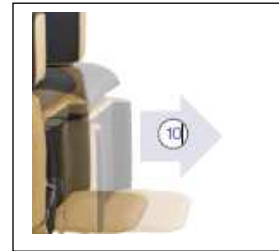
Chair Location

It is essential that you locate the chair correctly.

- Position the chair in your chosen location, ensuring that the chair has enough space to recline fully and freely. There should be no objects behind the chair that will obstruct the chair movement and it should never touch the wall when it reclines.
- The leg rest should be able to move fully and freely with no objects to restrict this movement.
- The footplate/s should be able to move fully and freely with no objects to restrict the movement.

Any such obstructions will cause damage to the chair and its mechanism and will invalidate your warranty.

- **Seat Depth Adjustment**



This movement provides for a range of additional seat depth options. **TO ADJUST:** Lift the leg rest following the Independent Leg Rest instructions on page 8. Then from the front of the seat look underneath and you will see two locking hand wheels on the base of the chair which are attached to a sliding plate. To adjust the seat depth simply release the hand wheels by turning them anti-clockwise (this will release the pressure of the pins on the sliding plate) and slide the seat to the desired position. Once positioned **ENSURE THAT YOU TIGHTLY SCREW THE HAND WHEELS**. (turn clockwise) This will lock the seat in position, stopping any movement and also any damage to the chair or injury to the user.

PLEASE CHECK THE LOCKING WHEELS REGULARLY TO ENSURE THEY ARE TIGHTLY LOCKED.

- **Seat Width Adjustment**

Your chair will come with one of our standard set of interchangeable arm pads to allow the seat width to be adjusted. You may choose to purchase an additional set of arm pads which allow the seat width to be adjusted further. Simply pull the arm pads from the arm frame and reverse to change



Arm pad positioned for 21" seat width



Arm pad positioned for 19" seat width



Small arm pads reducing seat width to 17"

- **Height and Angle Adjustable Footplate**



Height Adjustment (optional extra)

To adjust the height adjustable footplate pull the locking wheel, which can be found behind the leg rest, outwards to release the footplate from its hole and then simply slide the footplate to a new position which can then be secured into position by releasing the locking pin into the new selected hole.

Angle Adjustment (optional extra)

To adjust the angle of the footplate, pull the locking pin on the left and right hand side, located at the side of the back of the footplate, this will release the footrest and allow you to change to various angles. Please ensure the locking pin has been located into a hole once alteration has taken place, to ensure the safety of the user.

- **Sliding Footplate**

If you have chosen to have the sliding footplate then this works by simply pushing or pulling in the plate as required. It moves on sliders beneath the chair.



- **Contoured Leg Rest**



The Melrose has a contoured leg rest providing a channel to support the legs from splaying over the sides of the rest.